

Documents required for the recognition of tenants in Commercial Properties (Commercial Rent)

- A letter addressed to the Lands Authority – Legal Department whereby requesting recognition as tenant of the Commercial Property;
- In the case of request resulting after the demise of the tenant, a copy of the testamentary seaches including those from the Public Registry and the Civil Court of Voluntary jurisdiction, a copy of the will and the causa mortis have to be provided. A declaration from a Notary enlising heirs should also be included also indicating any heirs who have any rights to operate from the Commercial property according to the Civil Code;
- In the case of commercial companies, a copy of the Memordandum of Articles and Association of the company;
- In the case of separated spouses, one has to submit an extract of the deed of separation or of the decess regulating the transfer of the tenancy of the property in question;
- A copy of the last receipt payable to the Lands Authority;
- A copy of the original lease agreement;
- Signed declaration form (available from the Authority s website)