



**APPLICATION FOR THE PURCHASE OF GARAGES OWNED BY GOVERNMENT IN A GOVERNMENT HOUSING ESTATE GRANTED UNDER A TITLE OF TEMPORARY EMPHYTEUSIS OR LEASE.**

Application No: .....

**I/We signatories of this form are hereby requesting to purchase the property described in this application. I/We declare that this garage is leased to me/us.**

<b>Details of Applicant:</b>	<b>Details of Spouse of Applicant:</b>
Name and Surname: .....	Name and Surname: .....
Identity Card No: .....	Identity Card No: .....
Address: .....	Address: .....
.....	.....
.....	.....
Status: <b>Married; Separated; Divorced; Widow/er; Single</b> <i>(Delete where not applicable)</i>	
Telephone No: .....	Telephone No: .....
Mobile No: .....	Mobile No: .....
European Citizen: <b>Yes No</b>	European Citizen: <b>Yes No</b>

<b>Details of other persons who have a share in the property:</b>			
Name and surname	Identity Card No	Address	Signature
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

<b>Address of Property:</b>	<b>Tenement No:</b>
.....	.....
.....	
.....	

*Please turn over for details regarding documents to be forwarded with this form.*

**Documents to be forwarded with the application:**

1. Copy of the last paid rent / ground rent receipt;
2. (i) A detailed plan to a scale 1:100, showing the facade of the garage, internal layout of the garage, and including sectional drawing of the garage, duly authenticated by an Architect as per attached specimen. (Specimen can be downloaded in ACAD version 2010 format)  
(ii).All dimensions to be indicated in mm.  
(iii). Site indicated on site plan showing clearly dimensions from the corners (as per attached plan)
3. Copies of plans are also to be submitted on a CD in ACAD 2010.
4. A minimum of 3 photos showing all elevations.
5. Copy of the I.D. Cards of the person/s making the application.
6. A sworn declaration that the garage is being used solely for placing of a vehicle or vehicles, and that the content of the application is true and that no information or other relevant facts have been omitted, which had they been known to the Authority would have cost the denial or refusal of the said application ( as per attached draft DOC A)
7. If separated or divorced a copy of deed of separation or decree of divorce is to be presented.
8. In case of deceased tenant or emphyteuta, the heirs are to contact the Authority in order to be informed as to what documents need to be submitted for recognition purposes prior to this application.

**The Law provides for serious penalties for any false declarations.**

**Declaration:**

**I/We the undersigned hereby declare that:**

- (i) **I/we have seen and read the attached document. (Government Notice 165 published in Govt. Gazette of 25 May 2018).**
- (ii) **I/we accept the conditions as stated in the attached document.**
- (iii) **All details on this form are correct.**

.....  
(Signature of applicant)

.....  
(Signature of Applicant's Spouse)

*In case there are other persons who have a share in the property, these are to sign in the spaces provided adjacent to their details.*

**PAYMENT OF €200 ADMINISTRATIVE FEE (non-refundable) .....**

---

The amount due for the purchase of leased Government – owned garages through this scheme is as follows:

LEASED GARAGES

**Standard rate of €200 per cubic metre**

The amount due for the purchase of the Directum Dominium of garage sites through this scheme is as follows

GARAGE SITES HELD ON TEMPORARY EMPHYTEUSIS

**Standard rate of €200 per cubic metre discounted by the following multiplying factor:**

<b>Number of years remaining until the expiry of the emphyteutical concession</b>	<b>Applicable factor</b>
<b>0 to 5 years</b>	<b>1</b>
<b>6 to 10 years</b>	<b>0.9</b>
<b>11 to 15 years</b>	<b>0.8</b>
<b>16 to 20 years</b>	<b>0.7</b>
<b>20 to 40 years</b>	<b>0.6</b>
<b>40 + years</b>	<b>0.5</b>

## **Data Protection Privacy Notice**

The Lands Authority of Auberge de Bavière, St. Sebastian Street, Il-Belt Valletta VLT 2000 is the Data Controller for the purpose of the General Data Protection Regulation (EU) 2016/679, the Data Protection Act (Cap. 586 of the Laws of Malta) and other applicable laws. This Privacy Notice sets out the way in which we collect and process your personal information, as well as the steps we take to protect such information.

### **1. The information we collect and how we use it**

- 1.1. The information provided in this Application and Declaration is used by the Lands Authority to process your request. It should be noted that if the required information is not provided the Application may not be processed.
- 1.2. Although the main purposes for collecting the information are those above-mentioned, your personal information may also be used for related purposes which include but are not limited to the sending of notifications and the provision of information with regards to any legislative amendments which may affect the services offered to you.

### **2. To whom we disclose information**

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - any third-party offering assistance in providing the service;
  - any law enforcement body who may have any reasonable requirement to access your personal information; and
  - third-party entities responsible for the data processing.

### **3. Data Subject Rights**

- 3.1. With respect to your privacy rights, the Lands Authority is obliged to provide you with reasonable access to the personal data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority and seek judicial remedy; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any personal data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dpo.la@landsauthority.org.mt](mailto:dpo.la@landsauthority.org.mt). We will acknowledge your request without undue delay and will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others or is prohibited by law. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.
- 3.4. Please note that these rights are not absolute but are subject to exceptions expressly laid out in applicable law.

### **4. Retention period**

- 4.1. Once the application is processed, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

### **5. Security**

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purposes mentioned above.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with Applicable Law.

## **6. Governing Law**

All data collected in this form is processed in accordance with the General Data Protection Regulation (EU) 2016/679, the Data Protection Act (Cap. 586 of the Laws of Malta) and other applicable laws.

## **7. Data Protection Officer**

7.1. The Lands Authority has a Data Protection Officer (“DPO”) who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dpo.la@landsauthority.org.mt](mailto:dpo.la@landsauthority.org.mt)

## **8. Contacting us**

Please address any questions, comments and requests regarding the application process to [customercare.la@landsauthority.org.mt](mailto:customercare.la@landsauthority.org.mt)